The maximum number of hours that may be taken in a regular semester is 12; or 15 hours if 3 or more hours are research credit. The maximum number of hours that may be taken in the summer session (both terms) is 12, including research hours. If your request is for more than 15 hours in the fall or spring or more than 12 hours in the summer, you must request an overload using a variance form. Contact your department for more information regarding submitting a variance.

<table>
<thead>
<tr>
<th>Student's Name</th>
<th>ID #</th>
<th>Enrollment Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>□ Master of Science □ Ph. D.</td>
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</tbody>
</table>

Semester
□ Fall  □ Spring  □ Summer
Number of currently enrolled research hours
□ 0  □ 1  □ 2  □ 3

Department
□ CHE  □ CEE  □ CSE  □ ECE  □ IE  □ ME

Course Request for overload
__________________________________________________________________________
Credit Hours

Please provide justification for the request in the following space (attach additional information is necessary)

__________________________________________________________________________

Department Signature
__________________________________________ Date

□ Approved  □ Denied

Associate Dean for Academic Affairs
__________________________________________ Date